

APPENDIX A

DATE:

4/14/2000

TO: Ann Taylor
Outside Counsel Coordinator

RE: IDS No. 2000 - 0042

Case Name: _____

DIRECT MANAGED CASE

- This submission was approved for filing on 3/17/2000 by the multimedia IPR team.
- It is recommended that this submission be assigned to the firm of Off Wendy Raba. If possible, _____ should write the application.
- This submission is already assigned to the firm of _____.
- This application is already/should be (*circle one*) assigned to the firm of _____ and the status of the U.S. Case is:
- Authorized
 Provisional filed on _____
 Pending
 Amendment due out on _____
 Patented
 Response to Office Action in Foreign Country (_____ due out on _____)
 Other: _____

Please note that the Case Folders are:

- Attached herewith
 U.S. Foreign (_____
 Already in Middletown
 MIA (missing)
 Other: _____

SPECIAL COMMENTS:

TAR/og
Attorney/secy initials